

Basic Furniture Rental Fees

[Abbreviations] MH: Main Hall, NH: New Hall, AH: Annex Hall, EH: Event Hall

Tax included (JPY)

Tables	One day fee
Deluxe Conference Table (Large)	880
Deluxe Conference Table (Small)	715
Foldable Table: 180x90cm	385
Foldable Table: 150x60cm	385
Table: 90x90cm	330
Small Table: 65x40cm	275
Chairs	One day fee
Deluxe Conference Chair	253
Conference Chair (Stacking chair)	154
Conference Chair (with side table)	275
Receptionist Chair	253
Award Ceremony Chair	660
Other Furniture	One day fee
Temporary Staging: 240x180x60cm high	4,400
Temporary Staging: 240x120x30cm high	2,640
Temporary Staging: 200x100x20~100cm high (AH)	2,640
Podium (MH)	990
Podium	715
National Flag Hoisting Stand (5 flags)	660
National Flag Hoisting Stand (Tripod)	275
Flagpole	165
Tablecloth	440
Award Ceremony Tray	440
Tall Desk	935
Whiteboard	605
Bulletin Board: 180x120cm high	605
Bulletin Board (Small): 90x90cm high	330
Three-fold Partition: 180cm high	550
Stantion (Belt type)	385
Document Locker	1,100
Pigeon-hole Filing Cabinet (Upper & lower halves in a set)	825
Pigeon-hole Filing Cabinet (Lower half only)	440
Reception Table: 120x60cm	330
Reception Sofa (for 3 persons)	715
Reception Sofa (for 1 person)	330
Electric Stove	330
Desk Lamp	110
Portable Cash-box	110

Other Furniture	One time fee
Gold-leaf Folding Screen (Large): 2.4m high/pair	17,600
Gold-leaf Folding Screen: 2.1m high/pair	13,200
Poster Panel: 90x240cm/90x210cm	Please inquire
Shelves for Storage	1,980
Hanger Rack (with 10 hangers)	1,584
Cloak Tags (600 pieces/set)	1,100
Full-length Mirror	2,640
Tatami Mat	924
White Cloth	440
Momoyama Umbrella	9,240
Folding Stool (Japanese red felt bench)	1,716
Sign Stand	330
Layout Change	One time fee
Stage Layout Change	2,200~
Hexagonal Easy Chairs at the front of Main Hall (one side)	22,000
1st-floor lounge	12,100
Information Counter	5,500
Georgette Curtain in EH	22,000~
Temporary Partition in EH	22,000~
Furniture for NH/EH	One day fee
Foldable Table: 180x90cm	385
Foldable Table: 180x45cm	385
Deluxe Conference: Table 180x65x77cmH	2,200
Deluxe Conference Chair: 59x60x86cmH	550
Deluxe Conference Chair	253
Conference Chair (Stacking chair)	154
Temporary Staging: 100x200x20~100cmH	2,640
Podium (Large): 120x78x135cmH	1,100
Podium (Small): 90x67x118cmH	770
Flower Stand: 60x60x85cmH	5,500
Three-fold Panel: 270x3.1x210cmH	2,750
Three-fold Partition: 180x180cmH	1,320
Three-fold Partition: 180x180cmH	770
Invasion Prevention Fence: 160x50cmH	440

- Please be noted that your request may not be met due to the limited number of furniture available for use.
- An extra charge will apply for setup staff attending rehearsals and or on standby late at night/early in the morning.
- The room rental fees listed in the Table above (except those for Event Hall and New Hall) include the initial hall/room setup and basic furniture. However, any layout change during the day and/or the use of any furniture other than the basic furniture is subject to additional charges.
- You are requested to determine the layout of hall/room fourteen days before usage start date. Any change to the layout after it is determined is subject to an additional charge starting three days before you use the hall/room.

*Stock Quantity

【Main Building】

Foldable Table: 180x90cm: 150 (white cloth charged separately)

Foldable Table: 150x60cm: 470

Foldable Table: 150x60cm with front panel: 150

【AH】

Foldable Table: 150x60cm: 330

Foldable Table: 150x60cm with front panel: 45

【EH/NH】

Foldable Table: 180x90cm: 300 (white cloth charged separately)

Foldable Table: 180x45cm: 301

Foldable Table: 180x45cm with front panel: 69