Kyoto International Conference Center

Regarding our measures for the new coronavirus

In response to the report of outbreak of <u>the new coronavirus infection</u>, ICC Kyoto takes the following measures to prevent the spread of infection. We appreciate your understanding and cooperation.

1. Installation of signboards

Signboards for visitors regarding our measures for the new coronavirus are installed at the entrance of Main Building, Annex Hall, Event Hall and New Hall in both Japanese and English.

2. Installation of the hand sanitizer

We install **the hand sanitizer** at each entrance of Main Building, Annex Hall, Event Hall and New Hall.

3. Strengthening facility hygiene

We clean the door knobs, railings, elevator buttons, etc. with alcohol disinfectant.

4. Request visitors to cooperate following actions

We ask visitors to disinfect hands, gargle, and wearing masks. We do not rent or sell masks. Please prepare by visitors

5. Measures when a patient suspected of infection occurs

If you have a suspected infection such as fever, cough, or sore throat, Please contact the Kyoto city's consultation center.

① Kyoto city's telephone consultation service for exclusive use of new coronavirus infectious disease

Reception hours 24 hours (including weekends) Telephone 075-222-3421

If you need to use the First Aid (room) on the 1st floor of Main Building, please contact ICCK the General Affairs Department by phone <u>at the First Aid</u>.
(Phone number is posted in the medical office.)

Our staff will bring necessary equipment such as masks and medicines.

6. Infection control for our staff

Our staff wear masks and gargles, wash hands, and disinfect hands.

* The above measures are as of February 10, and may be changed in the future.